

**AGENDA**  
**For an Annual Meeting of Nelson Community Council, to be held on**  
**Thursday 21<sup>st</sup> May 2026, 7.00 p.m**  
**Held at Nelson Institute (access via ZOOM if required)**

**Declarations of Interest:**

Members should make their declarations of personal or prejudicial interests at the start of the meeting for Agenda items when they are aware beforehand that these apply, or otherwise do so either before or during discussion (as is most appropriate) if they become aware that any such interests may relate to a matter then being considered.

1. To receive any apologies for absence.
2. To Elect Chairperson for the year.
3. To Receive the Declaration of Acceptance of Office from the elected Chairperson.
4. To Elect a Vice-Chairperson for the year.
5. Declaration of Interests to be completed
6. Approve Risk Assessment
7. Approve Standing Orders
8. Re-approve Financial Regulations
9. Approve Model Code of Conduct
10. Appointments to Outside Bodies and Sub-Committees:
  - a. Caerphilly County Borough Council and Town & Community Councils Joint Liaison Committee (2 members + substitute)
  - b. Community and Town Councils Liaison Committee
  - c. Governor Nelson Primary
  - d. One Voice Wales Area Committee
  - e. Nelson Community Centre Management Committee

**How we will use your information**

Nelson Community Council is committed to transparency and as such will include within the records of the meeting a list of all attendees at its meetings and if appropriate those who have corresponded with the Authority.

Those individuals that attend Council meetings/speak/ask questions or give evidence will be named in the minutes of that meeting. Where appropriate this will include their opinions expressed, evidence provided, questions asked plus any other relevant information. We will also retain and where appropriate use all correspondence received by the Authority

Minutes of Meetings including details of speakers (except for discussions involving confidential or exempt items) will be publicly available to all via the Council website at [www.nelson-mid-glam.gov.uk](http://www.nelson-mid-glam.gov.uk)