

**Nelson Community Council**  
**Ordinary Meeting held on 14th December 2023**  
**beginning at 7:00 pm at Nelson Institute**

Present:

Cllr. G Davies  
Cllr. A Gray (joined at 8:45pm)  
Cllr E ap Llwyd Dafydd (Chair)  
Cllr S Morgan (joined at 8pm)  
Cllr B Miles  
Mr L John (Clerk)

No declarations of interest were received.

**1 To Receive apologies for absence**

Apologies were received from Cllr A John, Cllr R Powell, Cllr L Dufty.

**2 To Receive a Report from the Community Police Representative**

Members noted receipt of the report.

Members discussed a recent burglary on Shingrig Road noted the following:

- The house appears to be empty
- Builders' tools were targeted
- Police conducted enquiries house to house
- A crime pack was delivered to neighbours

**3 To consider process of receiving questions from members of the public**

Members discussed the process and were reminded that the Chair has responsibility for managing the meeting but that other members can also request that an item be progressed.

Members resolved to request an agenda item to the Clerk at least a week before a meeting. The agenda item should include information that members can consider and the item should focus on the decision that members should consider.

The clerk agreed to review the standing orders.

Members resolved to continue to maintain an agenda item for questions from members of the public.

**4 To Receive an update on agreed actions**

An update was provided.

Members resolved to allow a local food grocer to use Nelson Institute subject to informing the relevant groups.

**5 To Receive and approve minutes:**

**a. Ordinary meeting on 9<sup>th</sup> November 2023**

The minutes of the meeting were approved as an accurate record

**Matters arising:**

- **Planning**

Members suggested that lorries carrying stone had increased through the village (now 2 a time). It was noted that the Chair of the Committee had not replied with responses to this and the result of the lightning conduction test.

**6 To receive a report from the Chair**

There was no report to consider.

**7 To receive a report from the Clerk**

The Clerk provided a verbal report. The following was noted: -

a. Details of correspondence available online [here](#)

Members commented that the deadlines for requests for consultation were relatively short.

The Community Benefits Contribution Guidance was explained. It was noted that it was to be used as guidance for developers of the expectations of Caerphilly County Borough Council and that it originated from concerns about how communities should respond to proposed developments.

b. Finance available [here](#). Members resolved for the payments to be made in the period.

c. Members noted the planning applications for the period.

Members discussed the planning process and commented that the Members had not received notification of a recent committee meeting to consider the application for a synchronous condenser. It was also noted that there are strict rules for the number of speakers that are allowed and that Community Councillors are not allowed to speak.

The clerk resolved to clarify the rules around the process and how they are governed.

d. The clerk left the room. Members considered the *2023/24 LOCAL GOVERNMENT SERVICES PAY AGREEMENT*. Members resolved to move staff to adopt the new pay scales and back date pay to 1st April 2023. Members also agreed to increase the clerk's salary to SCP 9.

**8 To consider actions in relation to Nelson Institute:**

a. Members were informed that the keyholder has changed and that it is the intention of the group to change the venue that you use. The clerk agreed to seek more clarity on the group's intentions.

**9 To consider a plan for village infrastructure projects**

Members discussed developing a plan to promote improvements to the village. Members resolved to share ideas, consider related-actions and document actions taken.

**10 To consider any actions for Christmas activities**

Members discussed the forthcoming Christmas activities and agreed to:

- Meet on Friday to prepare school for the party
- Purchase wine and (6 bottles) and mince pies (6 boxes)

**11 To receive any questions from members of the public/report by Members**

Members were informed of a query from a member of the public relating to the lack of a Welsh version of the newsletter. It was resolved for the clerk to consider a Welsh

Signed.....  
**CHAIRMAN**

**Appendix**

<b>Meeting</b>	<b>Action</b>	<b>Resp.</b>	<b>Status</b>	<b>Note</b>
16-Mar-23	Seek an update on dispute to remedy damp issue on side wall	LJ/AG	Complete	Confirmation that CCBC adopted the land in 2012. Meeting is being arranged between Alun Ford and David Haines. DH to attend site Thursday 20th April and will update on works to be completed. Awaiting contact from David. Contacted Ben Winstanley on advice from Cllr Morgan. 21/6/23 BW to get back to me. 30/6/23 Spoke with BW, he is awaiting a decision. Members resolved to ask CCBC to review the property condition survey. Will review survey with Alun Ford and check if update is needed. 9/9/23 Awaiting response from B Winstanley. 07/11 BW confirmed that he is awaiting update from AF 09/11 BW confirmed work to start 10/11. 10/12 Work complete- email to AF asking what work was completed. 12/12 Email response confirming that a drain was implemented.
12-Oct-23	Contact Phil Hill about training.	LJ	Ongoing	PH confirmed that he can support training with travel expenses only. but it would have to be of an evening from 1800 (me to set up), 1830 prompt start (they arrive from 1815). 2000-2015hrs finish depending on those who want practical experience  We must confirm 48hours before the actual numbers booked. Any sessions below 14 at this time will be cancelled or postponed until the community commits to this free session. 9/11 Clerk to ask PH to suggest dates for training. 10/12 PH to confirm on return from leave 18/12
12-Oct-23	Review terms & conditions relating to Nelson Institute and agenda a relevant item at the next meeting	LJ	Ongoing	Terms & Conditions were provided. 9/11 Application for use by craft group to be shared. 15/11 Informed by craft group that main keyholder is changing. 2/12 Informed by craft group that the intention is to stop using the room. More info to be provided.
9-Nov-23	Check how old notice-board could be removed.	RP/AG/ GD	New	GD to ask Co-op