

Nelson Community Council

Annual Meeting held on 12th May 2022 beginning at 7-00 pm. at Nelson Institute.

Present: Cllr R Powell (Chair)
Cllr G Davies
Cllr L Dufty
Cllr S Morgan
Cllr E Ap Dafydd
Cllr A John
Cllr A Gray
Cllr B Miles

Mr. L John (Clerk)

No declarations of interest were received.

1 To Receive apologies for absence

There were none to receive.

2 To review the minutes of the Annual Meeting held in May 2021.

Members approved the minutes.

3 Election of Chairperson

Members (nominated Cllr Davies, Seconded Cllr Jenkins) Cllr Powell for Chair. As there were no further nominations Cllr Powell was duly elected.

Cllr Powell was advised that he needs to sign the declaration of acceptance of office as Chairman and return to the Clerk.

Members discussed the tradition of the newly elected Chair wearing the chains of Office when elected and agreed to consider it next year.

4 Election of Vice-Chairperson

Nominations for Vice-Chairman were opened with proposal for Cllr Dufty received. As there were no further nominations Cllr Dufty was duly elected to the post of Vice-Chair.

5 To make Declarations of Interest (all Members) in the presence of the Clerk and Proper Office

Members discussed the format of the Declaration of Interest form and suggested that it should mirror the format completed for County Councillors and be a register rather than a declaration. Members agreed to defer this item and for the Clerk to seek advice.

The clerk agreed to confirm the format required to be considered at the next meeting.

The clerk confirmed that the completed form is shared on the website.

7 Consider Risk Assessment

Members approved the Risk Assessment

Members commented that a recent Fire professional has suggested that fire extinguishers could be moved from the Chamber as they are at risk of falling off. Members agreed that this had been suggested previously but that moving them to the corridor would make them more at risk of vandalism and this had been agreed with by Fire officers.

8 Consider Standing Orders (NALC 2018)

Members approved the Standing Orders (NALC 2018).

9 Consider Re-approving Financial Regulations (OVW 2018)

Members approved the Financial Regulations (OVW 2019)

10 Consider the Code of Conduct

Members approved the Model Code of Conduct (same as CCBC)

Members discussed the requirement to complete Code of Conduct training. The clerk agreed to ask for advice about undertaking training and how often it should be done.

The clerk informed Members of a remote training session being held at and agreed to request and share details.

11 Setting of Allowances and Appointments to Committees and Sub-Committees

- a. It was resolved that the Chairpersons allowance is set at £300.00 in line with the budget of 2022/23, payable upon chairman's request.
- b. It was resolved that the sum of up to £1,000 be set aside for use by the Chairman for the purpose of courtesy visits and the like.
- c. Members allowance of £150 per annum (to cover expenses) has been set by the Remuneration Panel and will be paid to all Members unless the Clerk is informed to the contrary. Members were advised that they need to submit individual pro-forma expressing their acceptance/declining the payment.
- d. Consider any other allowances.
Members discussed whether an allowance for training would be considered and agreed to wait for a skills audit to help determine a plan and necessary expense. Members agreed to consider others when necessary.

12 Consider Representation on External Organisations/Sub Committees

- i. Caerphilly County Borough Council and Community Councils Joint Liaison Committee –Cllr Gill Davies and Cllr Ann Gray plus Clerk to represent.
- ii. Community and Town Councils Liaison Committee –, Cllr Gill Davies and Cllr Ann Gray plus Clerk to represent.
- iii. Activities Sub-Committee – all Members to participate as appropriate.
- iv. Appointments Sub-Committee –Chairman, Vice Chairman, plus 2 additional Members (to be agreed when required).
- v. CCBC Standards Committee appointed by the Community Council Liaison committee.

Members agreed that this should not be on the agenda as it is not an appointment made by the Council.

- vi. Governor at Llancaeath Junior School - Cllr Laura Dufty.
- vii. Governor at Llanfabon Infants School - Cllr Rod Powell.

Members discussed the amalgamation of the schools and the change to the composition of the Governing Body, and whether this could affect the decision on which Member to nominate for the position.

A member commented that the online consultation process for the amalgamation had limited response, partly due, it is thought, to it being held online only.

- viii. One Voice Wales - Cllr Ann Gray and Cllr Laura Dufty
- ix. Nelson Community Centre - Cllr Laura Dufty

It was confirmed that the AGM is likely to take place in July.

Meeting closed at 7-30 p.m.

Signed.....
CHAIRMAN