

**AGENDA**  
**For an Annual Meeting of Nelson Community Council, to be held on**  
**Thursday 12<sup>th</sup> May 2022, 7.00 p.m.**  
**Held at Nelson Institute (access via ZOOM if required)**

**Declarations of Interest:**

Members should make their declarations of personal or prejudicial interests at the start of the meeting for Agenda items when they are aware beforehand that these apply, or otherwise do so either before or during discussion (as is most appropriate) if they become aware that any such interests may relate to a matter then being considered.

1. To Receive any apologies for absence.
  2. To Approve the Minutes of the Annual Meeting of Council held on 13<sup>th</sup> May 2021
  3. To Elect Chairperson for the year.
  4. To Receive the Declaration of Acceptance of Office from the elected Chairperson.
  5. To Elect a Vice-Chairperson for the year.
  6. Declaration of Interests to be completed
  7. Approve Risk Assessment
  8. Approve Standing Orders (NALC 2018)
  9. Re-approve Financial Regulations (OVW 2019)
  10. Approve Model Code of Conduct
  11. Allowances and Appointments to Committees/ External Bodies (see Remuneration Panel Report):
    - a. To Agree a Chairperson's Allowance for the year.
    - b. To Agree an amount to be set aside for use by the Chairperson for the purposes of courtesy visits etc.
    - c. To Agree an allowance for Members
    - d. To Agree/consider any other allowances
7. Appointments to Outside Bodies and Sub-Committees:
- i. Caerphilly County Borough Council and Town & Community Councils Joint Liaison Committee (2 members + substitute)
  - ii. Community and Town Councils Liaison Committee (3 members)
  - iii. Activities Sub-Committee
  - iv. Appointments Sub-Committee
  - v. CCBC Standards Committee (appointed from Community Council Liaison)
  - vi. Governor Llancaiach Juniors
  - vii. Governor Llanfabon Infants
  - viii. One Voice Wales Area Committee (2 members – 1 voting)
  - ix. Friends of Wern Park
  - x. Nelson Community Centre Management Committee (1 member)

**How we will use your information**

Nelson Community Council is committed to transparency and as such will include within the records of the meeting a list of all attendees at its meetings and if appropriate those who have corresponded with the Authority.

Those individuals that attend Council meetings/speak/ask questions or give evidence will be named in the minutes of that meeting. Where appropriate this will include their opinions expressed, evidence provided, questions asked plus any other relevant information. We will also retain and where appropriate use all correspondence received by the Authority

Minutes of Meetings including details of speakers (except for discussions involving confidential or exempt items) will be publicly available to all via the Council website at [www.nelson-mid-glam.gov.uk](http://www.nelson-mid-glam.gov.uk)