

County Borough of Caerphilly
Nelson Community Council

MEETING OF THE COMMUNITY COUNCIL
Ordinary Meeting held on 11th June 2020 beginning at 7-00 p.m.
Virtual meeting held via TEAMS facilitated by CCBC

Present:

Cllr. G Davies (Chair)
Cllr. L. Dufty (Vice Chair)
Cllr. A. Gray
Cllr. B. Miles
Cllr. Z Jones
Cllr. E Dafydd
Cllr S Morgan
Cllr. A Blackman
Cllr R Powell

Mr T White (Clerk)

Apologies for absence

No apologies

How we will use your information

Nelson Community Council is committed to transparency and as such will include a list of all attendees at its meetings.

Those individuals that attend Council meetings/speak/ask questions or give evidence will be named in the minutes of that meeting. Where appropriate this will include their opinions expressed, evidence provided, questions asked plus any other relevant information.

Minutes of Meetings including details of speakers (except for discussions involving confidential or exempt items) will be publicly available to all via the Council website at..... www.nelson-mid-glam.gov.uk/Nelson-CC

Declaration of Interest:

Members should make their declarations of personal or prejudicial interests at the start of the meeting for Agenda items when they are aware beforehand that these apply, or otherwise do so either before or during discussion (as is most appropriate) if they become aware that any such interests may relate to a matter then being considered.

Cllr Dufty declared an interest in item 10 Grant Aid)

2517 Receive apologies for absence

N/A

2518 To Receive and Approve Minutes:

To receive and approve the minutes of the Ordinary Meeting 12th March 2020 – approved

2509 – Cllr Davies confirmed there had been no follow up contact regarding Ty Ddu (Cllr Morgan confirmed there had been no progress on site due to the lock down. **(agreed the Clerk would write to CCBC enquiring regarding progress)**

2514 - Cllr Miles confirmed discussions regarding the Toilets were on hold.

2512 – The Clerk confirmed there had been no progress regarding the Property Condition Survey **but he would follow up with Property Services.**

2515 – the Clerk explained that some Community Council had already transferred to the new website provider and Members agreed that the **Clerk arrange with the person** who does the editing of the newsletters to commence work on the new site in readiness to transfer later in the year. All Members agreed to this course of action

2519 Approval of the action of the Clerk regarding Annual meeting and extension of office for Chair and Vice Chair

Members approved the action of the Clerk in delaying the Annual Meeting until November at the earliest (as long as arrangements can be put in place to comply with guidance on meetings and social distancing). The Clerk explained the current Chair and Vice Chair had agreed to stay in office until this is resolved. Members were in full agreement

2520 Discuss options for future meeting

Members discussed the options for future meeting i.e that we would try and hold the July meeting (again as a virtual meeting) using TEAMS or another platform and as there is no planned meeting for August then review the situation from September onwards.

2521 Report from Clerk

Clerks Report

- a Planning Applications previously provided
- b Finance:

Cheques between March 1st and March 31st 2020

306890	D Gray (April)	78.17
306891	Playworks (April)	114.80
306892	T White (Jan, Feb and March)	1,258.39
306893	CCBC (Election)	2,856.88

306893	CCBC (Election)	1,762.52
306995	Nelson Cavaliers	150.00

Cheques between April 1st and 31st May 2020

306995	D Gray (May and June)	156.34
306996	Playworks (May and June)	229.60
306997	CCBC (Acquasafe)	150.00

Cheques between 1st June and 30th July 2020

306999	D Gray (July and Aug)	156.34
307000	Playworks (July and Aug)	229.60
	T White (April May and June)	1,258.59

c Correspondence

Previously circulated

Bwll Road - update

Clr Morgan agreed to post the correspondence with his other updates on Nelson. **The Clerk will place on the Community Council website**

2522 To consider Summer Activities

Newsletter – Members agreed that due to the current restrictions we would not produce a Summer Newsletter

Summer Fun Day - Members agreed that due to the current restrictions we would not produce a Summer Newsletter

Summer Show – Members agreed to consider if it would be possible to hold a virtual show with restricted categories but accepted it may be difficult to administer and arrange at short notice.

2523 To approve the 2019/2020 Statement of Accounts

Members approved the 2019/2020 Statement of Accounts and agreed they would be signed by the Clerk and Chair (**Clerk to arrange**). (this item was discussed in conjunction with 2524)

2524 To receive Internal Audit Report

Members had previously been provided with the Internal Audit Report

item 2 – Members confirmed there was a record of who had received prizes at the Summer show (unfortunately the Clerk could not access due to the lock down) but they had not obtained signatures – agreed to obtain signatures in future

item 4 – Whilst the internal Auditor raised concerns that not all invoices were available (the Clerk had checked with EDF and they confirmed that all outstanding invoices had been paid) it was subsequently confirmed that the account was up to date but there would be better control if regular meeting reading were submitted to

EDF

item 5 -linked to the above concerns were raised that as this is a multi-user building then there was the possibility that some invoices may not be reaching the Clerk. It was agreed the Clerk would write to EDF to try and arrange direct mailing to his home address and the Clerk would try and identify any other suppliers who should redirect invoices to his home address. The Clerk would also explore the installation of a letter cage attached to the Institute door to try and ensure all invoices are secured.

2525 Consider approval of a sub-committee to deal with any issues during periods when full council cannot meet.

Member agreed the sub-committee would consist of the Chair, Vice Chair and Cllr Miles

2526 Grant Aid

Members approved a Grant for £500 for the Food Bank administered the Church

Whilst some Members raised concerns that the amount was greater than normally approved it was agreed (and the Clerk confirmed there should be sufficient budget available as we were not providing some of the normal events) that in these difficult times the £500 was warranted.

Meeting closed ... 11th June 8- 20 pm

signed.....CHAIRMAN