

County Borough of Caerphilly
Nelson Community Council

**MINUTES OF THE MEETING OF THE COMMUNITY COUNCIL
HELD ON THURSDAY 11th September 2014 at 7.00pm**

Present: Cllr. A Gray (Vice Chairman)
Cllr. P Baldwin
Cllr. G Davies
Cllr. L Lewis MBE
Cllr. G Mahoney
Cllr. B Miles
Cllr. S Morgan

Mr A. Hoskins (Clerk)

In attendance: Member of the public

Apologies for Absence: Cllr. A Blackman and Cllr. K Jones

In the absence of the Chairman, the meeting was chaired by the Vice-Chairman.

Declarations of Interest:

Cllr. Baldwin declared a personal interest in any matters relating to the Nelson Development Trust and to the Nelson Community Centre Management Committee.

Cllr. Blackman declared a personal interest in any matters relating to the Nelson Community Centre Management Committee.

Cllr. Davies declared a personal interest in any matters relating to the Nelson Development Trust and CCBC Standards Committee.

Cllr. Gray declared a personal interest in any matters relating to the Nelson Development Trust.

Cllr. Morgan declared a personal interest in any matters relating to the Nelson Community Centre Management Committee and the Nelson Development Trust.

Apologies for Absence:

The Clerk reported that Cllr. Jones was unable to attend due to family matters.

1682 Report from the Police representative:

The Clerk apologised for failing to contact officers by email to remind them of the meeting, Dates for meetings are published on the website and local officers are aware of our meeting schedule.

1683. Minutes:

- Minutes of the Ordinary Meeting held on 10th July 2014 were Received and Approved.
- A Report on a Special Meeting held on 4th August 2014 in preparation for the next CCBC Planning Meeting was Received

- The Report of a Meeting of the Activities Sub-Committee held on 4th August 2014 was Received and Adopted
- A Report on a Meeting of Members following the CCBC Planning Committee held on 11th August 2014 for the Planning Meeting was Received

1684. Matters arising from the Minutes:

1678: The Clerk tabled the response from CCBC regarding his querying of the procedures followed prior to the decision being taken to close the public toilets at the bus station, Nelson. It was noted that although limited consultation had taken place, no specific Equalities Impact Assessment had been carried out. It was Resolved to refer the matter back to the office of the Older People's Commissioner for Wales. Meanwhile the Clerk would seek an assurance from CCBC that the property would not be subject to demolition or disposal while the question of the legality of the closure was being followed up. Agenda item for October meeting.

During discussion of the above, Cllr. Morgan declared an interest and left the Chamber.

1685. Report from the Chairman:

The Chairman had provided the Clerk with a written report, which was circulated to members. The content of the report was noted.

The Vice Chairman added a number of comments about recent activities. EW had managed the Play Scheme very well and it had again been successful and of great benefit to children had attended. Bobby Brain was overjoyed to be the first recipient of the new Resident's Award at the Annual Community Show. Comments by the judge regarding children's art entries would be considered by the Activities Sub-Committee. It was good to see all three Allotment Societies taking part this time.

The poor attendance at the Community Songs of Praise Service was noted by Cllr. Davies.

The Vice Chairman added that the Chairman had also attended a WW1 Event at the Community Centre.

1686. Report from the Clerk:

a. PLANNING:

The following planning applications relating to the Nelson area were received:

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|-----------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------|
| 1. 14/0523/NOTA | P Edwards & Co | Excavate and form a lagoon, install lagoon liner, Spread and re-contour spoil and form a hard standing for access, at Wern Isaf Farm. |
|-----------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------|

The application was noted.

For information: the following applications were approved by the County Borough Council:

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|-----------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. 14/0210/COU | D Jones Retail | Change use of the Former Nelson Police Station (sui generis) to a pizza delivery/takeaway (Use Class A3) at Former Nelson Police Station, Dynevor Terrace. |
| 2. 14/0401/FULL | Ms M Burt | Erect single-storey extension to rear at Cromwell House, 112 High Street. |
| 3. 14/0437/FULL | Mr G Jones | Erect two-storey extension to rear of property at 3 Bwl Road. |

4. 14/0523/NOTA P Edwards & Co Excavate and form a lagoon, install lagoon liner, Spread and re-contour spoil and form a hard standing for access, at Wern Isaf Farm.

For information: the following applications were refused by the County Borough Council:

1. 14/0418/FULL Mr G Sawyer Erect single-storey extension to rear of property at 46 Tawel Fan.
2. 14/0461/FULL Ms A Harris Convert garage into a playroom at 2 Cae'r Gelynnen.

b. ACCOUNTS:

The following payments were approved:

1.	D Gray	Cleaner Salary (August)	£66.30
2.	D Gray	Cleaner Salary (September)	£66.30
3.	Tesco	Gifts for Village Praise	£27.50 DC
4.	Clerk	Petty Cash – Play Scheme	£150.00 DC
5.	Clerk	Petty Cash – Play Scheme	£30.00 DC
6.	Clerk	Petty Cash – Play Scheme	£180.00 DC
7.	C Jones	Delivery of Newsletters	£105.00
8.	E Williams	Net Salary Senior Play Leader (4 weeks)	£907.84
9.	K Pritchard	Net Salary Play Leader (4 weeks)	£777.44
10.	G Jones	Net Salary Play Leader (4 weeks)	£777.44
11.	T Stokes	Net Salary Play Leader (4 weeks)	£742.24
12.	Zurich Mgmt. t Services.	LCAS Annual subscription	£114.00
13.	One Voice Wales	Training Event K Jones	£30.00
14.	British Gas	Electricity charges (Institute)	£28.07
15.	British Telecom	Telephone charges (Chamber)	£80.46 DD
16.	P Evans	Delivery of Newsletters	£105.00
17.	H D Adcock	Banquet rolls (Community Show)	£24.95 DC
18.	British Gas	Electricity charges (Institute)	£29.07
19.	Viking Limited	Stationery and printer cartridges	£86.92
20.	Zurich Municipal Insurance	PL/EL and Contents/Equipment Insurance	£500.24
21.	Everson Sports & Trophies	New resident trophy	£27.50
22.	Various payees	Annual Show prizes (£5.00)	£250.00
23.	Various payees	Annual Show prizes (£3.00)	£126.00
24.	Various payees	Annual Show prizes (£2.00)	£68.00
25.	Various payees	Annual Show cash prizes (Children's Classes)	£100.00

26. Heol Fawr Allotments.	Annual Show Allotment Association prize	£50.00
27. Annual Show Prize	Replacement cheque (incorrect payee)	£5.00
28. Tyler's Arms	Annual Show judges' lunch	£210.60
29. R James (Caretaker)	Casual labour (Annual Show)	£60.00
30. Pro-Copy Limited	Copy charges (quarter)	£95.22
31. Clerk	Net Salary (2nd quarter)	£1,135.40
32. HM Revenue & Customs	Income tax (Clerk)	£283.85
33. HM Revenue & Customs	Income tax/NI (Play Scheme)	£132.00
34. British Gas	Gas charges (Institute)	£209.01

c. CORRESPONDENCE:

The following correspondence was received:

1. Noah's Ark Appeal
Summer Newsletter 2014 *Noted*

2. Shelter Cymru
Newsletter and request for financial assistance
The Clerk to send a Grant Aid application form

3. GAVO
Voluntary Voice Summer Newsletter *Noted*

4. CCBC
Review of Polling Districts
*No changes were likely at Nelson.
Feedback was invited.*

5. LCAS
Invitation to renew subscription 2014-15 *Noted*

4. GAVO
Notice of AGM on 14th October 2014 at 10.30am in Newport *Noted*

5. CISWO
Newsletter and request for contact information
The Clerk will provide the information

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| 6. | CCBC
Notice of meeting of JLC on 30 th July 2014 | <i>Noted</i> |
| 7. | Mazars
Proposed audit certificate and opinion
<i>Agenda item</i> | |
| 8. | St John Wales
Request for financial assistance
<i>The Clerk to send a Grant Aid application form</i> | |
| 9. | CCBC
Flyers – CCB Delivers | <i>Noted</i> |
| 10. | Welsh Government
C&TC Websites and long term vacancies
<i>The Clerk had provided the information requested</i> | |
| 11. | Cancer Research Wales
Christmas Cards 2014 | <i>Noted</i> |
| 12. | One Voice Wales
Motions to be considered at AGM on 4 th October 2014 | <i>Noted</i> |
| 13. | Office of National Statistics
Request for job vacancy data
<i>The Clerk had provided the information requested</i> | |
| 14. | Change Step
Information on services | <i>Noted</i> |
| 15. | One Voice Wales
2014 Training Programme | <i>Noted</i> |
| 16. | Natural Resources Wales
Initial assessment for Advanced Boiling Water Reactors | <i>Noted</i> |
| 17. | Friends of Llancaiach Fawr | |

- Newsletter summer 2014 *Noted*
18. Zurich Municipal
Insurance Policy documents *Noted*
19. Nelson Community Centre
Minutes of meetings
Agenda item
20. CCBC
Christmas Markets – dates
Agenda item
21. CCBC Monitoring Officer
Response to complaint regarding planning decision *Noted*
22. CCBC Helen Morgan
Community Infrastructure Levy – request for meeting
The Clerk to arrange
23. CCBC Elizabeth Sharma
Request for feedback on budget consultation
Agenda item
24. Cllr. Blackman
Suggestion for nomination – St David’s Day Awards *Noted*
25. Cllr. Blackman
Email exchange re: planning decision
The content of the exchange was noted.
26. Wales Audit Office
Redistribution of Audit Fees
The Clerk to provide the information requested
27. CCBC
Reshaping Services - Consultation

Agenda Item

28. SLCC

Extract from 'The Clerk' Magazine

Agenda item

29. Nelson RFC

Summer Newsletter

Noted

30. GAVO

Request for meeting re: Holiday Schemes

The Clerk had responded

The Clerk also raised the matter of vegetation growing in the Institute Car Park and the continuation of fly tipping. He had received a quotation from a local contractor to remove the vegetation and treat any remaining with weed killer to prevent its re-growth. He would also remove and dispose of the other items which had been deposited there. It was agreed that the work needed to be done, but asked the Clerk to obtain a comparative quotation from another local contractor who would be capable of undertaking the work.

1687. Annual Return 2013-2014:

The External Auditor's report was Received and the auditor's proposed Audit Statement Noted.

The Annual Return for the Financial Year Ending 31st March 2014 was Approved.

1688. CCBC consultation on Service Reductions:

The CCBC consultation document was noted. It was agreed that the consultation was fair and valid and a considerable improvement on the previous process. It was agreed that members should provide responses on an individual basis.

1689. WAG proposals for Local Government Reform:

The proposals were noted.

1690. Date for Christmas Market and Santa Event:

It was agreed that this would be held on Saturday 20th December.

1691. Replacement of existing Kitchen Units/Worktops in the Chamber:

It was agreed to reinstate the Working Group to obtain costings and Agenda the item for consideration at the October meeting.

1692. Reports from Nominated Members of External Organisations:

Minutes of meetings of the Community Centre Management Committee and AGM were received and the content noted.

Cllr. Davies reported on the recent CCBC JLC meeting, highlighting the proposed Communities Infrastructure Levy. A CCBC representative would be invited to attend the October meeting.

Members of the Nelson Development Trust reported on progress. The terms of the Lease were currently being negotiated. Things were progressing well, but slowly. Funding would be required for the legal fees and for insurance. A fund raising 'Table Top Sale' was to be held in the Community Centre.

1693. Clerk's Retirement:

The Clerk indicated that he would be retiring from his position during 2015. Arrangements would need to be made for the advertising, selection and appointment of his successor. It was Resolved to refer the matter to the Appointments Sub-Committee for detailed consideration. It was noted that the appointment would be made by full council.

1694 Questions/Comments from members of the public present:

No questions or comments.

Meeting Closed at 8.25 pm

Min/Sept/