

County Borough of Caerphilly

Nelson Community Council

MINUTES OF THE MEETING OF THE COMMUNITY COUNCIL HELD ON THURSDAY 12th March 2015 beginning at 7.00pm

Present: Cllr. K Jones (Chairman)
Cllr. P Baldwin
Cllr. A Blackman
Cllr. G Davies
Cllr. A Gray
Cllr. L Lewis MBE
Cllr. G Mahoney
Cllr. B Miles (from 7.15 pm)

Mr A. Hoskins (Clerk)

In attendance: PCSO Richard Williams (Gwent Police)
Morys Gruffydd and Gareth Williams (Urdd)
Mrs Delphine Brown (new Clerk from 01/04/15)

Apologies for Absence: None

Declarations of Interest:

Cllr. Baldwin declared a personal interest in any matters relating to the Nelson Development Trust.

Cllr. Blackman declared a personal interest in any matters relating to the Nelson Community Centre Management Committee.

Cllr. Davies declared a personal interest in any matters relating to the Nelson Development Trust and CCBC Standards Committee.

Cllr. Gray declared a personal interest in any matters relating to the Nelson Development Trust.

Cllr. Jones declared a personal interest in any matters relating to the Nelson Development Trust.

Apologies for Absence:

There were no apologies for absence.

1757. Report from the Police representative:

PCSO Williams tabled a written report, the content of which was noted.

He also reported that two open backed transit vehicles had been stolen from the Nelson area. There had been no adverse issues associated with the visit of the Fair.

Questions/Comments from Members:

Cllr. Gray noted that the meeting at the Infant's School in relation to parking issues needed to be progressed. Cllr. Mahoney commented on alternative approaches taken by different Inspectors to the same issues which were affecting the community.

Cllr. Davies asked whether the Mobile Police Station could visit the mountain housing sites as many residents living there were unable to attend at the Mabon Road car park location.

Cllr. Lewis reported on some issues that were affecting Mrs Tucker in Ash Grove.

The Chairman thanked the officer for his attendance and report.

Cllr. Miles arrived.

The Chairman invited the representatives from Urdd to report as one of the members was returning to Aberystwyth that evening.

1766. Reports from Nominated Members of External Organisations: (Urdd representatives)

Mr Morys Gruffydd (Eisteddfod Organiser for South and West Wales) thanked the Community Council for its continued support. He reported that arrangements were well in hand for the event which would take place during the school half-term break, from 25th to 30th May.

- Premises Licences had been obtained – for entertainment only.
- A postponement of proposed repair works to the A472 Flyover had been agreed until after the event had taken place.
- The Traffic Management Plan preparation was ongoing.
- A booklet about the event was being produced and would be circulated to local schools.
- Posters and bunting would be available. Cllr. Baldwin agreed to accept delivery of these items. The Clerk commented that the erection of bunting would require professional assistance.
- Gareth Williams would be liaising with local businesses about the event.
- Cllr. Gray commented that it appeared to be the case that the village and its businesses might not see a significant benefit if visitors were being transported to and from the event by shuttle bus. It was agreed that the bus operator should be requested to make a stop within the village so that visitors could visit the local area and its businesses.
- Cllr. Lewis suggested that land at Ty Du might have been used as a camping/caravan area. Mr Williams had proposed that use of land at Penallta Park but this did not appear to have been taken forward. Cllr. Blackman agreed to enquire about this.
- The Clerk was asked to circulate Mr Williams' email contact details to members.

The Chairman thanked the representatives for their attendance and for the update.

1758. Minutes:

- Minutes of the Ordinary Meeting held on 12th February 2015 were Received and Approved
- Minutes of a Meeting to consider Applications for Grant Aid held on 4th March 2015 were Received and Approved

1759. Matters arising from the Minutes:

There were no matters arising not covered by items on the agenda.

1760. Report from the Chairman:

The Chairman reported that she had attended one of the LDP consultation sessions provided by the Borough Council.

She also noted that it appeared to be the case that Salem Church was due to be closed. This was sad news, as the chapel provided a much appreciated programme of charitable fund raising events, enjoyed by many members of the local community and would be greatly missed.

The Chairman noted that this was the current Clerk's final official Ordinary monthly meeting before his retirement. She noted her appreciation of his work over many years and this was supported by all of the members present. His contribution would be missed not only by the Community Council, but also by the community at large. It was noted that members were organising a small event to mark the Clerk's retirement.

1762. Report from the Clerk:

a. PLANNING:

The following planning applications relating to the Nelson area were received:

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|----------------|------------|---|
| 1. 15/086/FULL | Mr R Wicks | Create a private drive, erect a brick wall (1.8m x 25m) and remove 5.5 metres of existing wall to install an electrically operated gate at Land At Huntersmoon & 29 Dynevor Terrace |
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It was Resolved that no comment or objection be made in relation to the above application.

For information: the following applications were approved by the County Borough Council:

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|-----------------|-----------|---|
| 1. 14/0720/FULL | Mr P Amos | Construct a four bedroom two-storey detached dwelling at Land Adjacent to 11 Heol Fawr. |
|-----------------|-----------|---|

For information: the following applications were refused by the County Borough Council:

None identified

b. ACCOUNTS:

The following payments are to be approved:

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|-----|---------------------------|--|-----------|
| 1. | D Gray | Cleaner Salary (March) | £68.03 |
| 2. | Viking Limited | Stationery supplies | £52.67 |
| 3. | Clerk | Net Salary (4 th quarter) | £1,204.24 |
| 4. | HMR&C | Income Tax (Clerk's Salary) | £300.97 * |
| 5. | SWALEC | Unmetered electricity supply (Festive Lighting) | £80.76 |
| 6. | One Voice Wales | Membership subscription 2015-16 | £563.00 |
| 7. | CCBC | Election Recharge (2015-16) | £269.45 |
| 8. | Llancaeath Junior School | Donation (from trader fees – Christmas Event) | £60.00 |
| 9. | British Gas | Electricity Supply (Institute) | £54.56 |
| 10. | Pro-Copy Limited | Copy charges (quarter) | £109.50 |
| 11. | Velindre Cancer Centre | Donation (from Annual Show/Community Praise) | £193.60 |
| 12. | Everson Sports & Trophies | Engraving of Chain of Office (former Chairpersons) | £80.00 |

* including an adjustment for an overpayment on year of £0.10

The Clerk reminded members that the Community Council had generously supported his membership of the Society of Local Council Clerks, since its inception. Members agreed that the new Clerk would also be provided with annual financial support for her membership of this body.

c. CORRESPONDENCE:

The following correspondence was received:

1. CCBC
Notification of JLC meeting on 4th March, Agenda and Minutes *Noted*

2. Play Wales
Play for Wales Spring Newsletter *Noted*

3. Kidney Wales Foundation
Walk for Life 2015 *Noted*

4. Local Contractor
Estimate for heating upgrade
Agenda item - Confidential

5. CCBC
Consultation re: Local Development Plan
Agenda item

6. Mazars (External Auditor)
Change of address notification *Noted*

7. Friends of Llancaiach Fawr
Newsletter – Spring 2015 *Noted*

8. CCBC What's On Guide
Request for information re: Community Events
The Clerk had submitted information on the NCC Annual Community Show 29th August

9. Helen Morgan (CCBC)
Information on 50+ Twitter account *Noted*

10. Cllr. A Blackman
Questions and responses re: LDP

Agenda item

11. Lewis School Pengam
Information re: Boxing Club and proposed links to local schools *Noted*
12. Cllr. A Blackman
Request for agenda items
The request was not received in time for the items to be included in the March agenda
The Clerk had informed Cllr. Blackman that the items would be included in the April agenda
13. Lynwen John (Urdd Local Committee)
Confirmation of attendance at March meeting *Noted*
14. Planning Aid Wales
Request for feedback re: bespoke training. *Noted*

1763. CCBC Consultation on the Local Development Plan:

Consideration of this matter was deferred to a Special Meeting to be held on 17th March 2015.

1764. Governance and Accountability for Local Councils – Internal Audit:

The Clerk reported on changes to the official guidance. A more detailed description was now included on the role of the Internal Auditor, together with an indication on how the function was expected to be carried out. The Clerk would forward a copy to the Council's Internal Auditor for information.

It was noted that the requirements for an Annual Review of procedures, etc., had also been strengthened. This matter would be considered during the new financial year during or following the preparation of the Annual Return.

1765. Upgrading of Central Heating Systems at the Institute:

The Clerk had obtained an estimate for the work of upgrading the central heating and hot water systems, including the replacement of the existing gas-fired boiler. Members considered that the work was needed and that three formal quotations should be obtained – from local contractors if possible. It was further agreed that the system supplying the former Snooker Hall should also be checked and any required maintenance, included in the works. The Clerk would action. Quotations would be requested and returned in sealed plain envelopes marked 'Heating Quotation' to be opened by the Clerk and at least two members. Apart from in exceptional circumstances, the best value quotation should be accepted.

1766. Reports from Nominated Members of External Organisations:

Cllr. Gray reported that the Infant's School had recently won the Platinum Eco Friendly Award. It was noted that she had offered the use of the Council Chamber for use by the School Council at

Llancaeath Junior School for one meeting each year. She also proposed to arrange visits to Ty Penallta and the Welsh Assembly building.

Cllr. Miles noted that school governor involvement in a number of aspects of the local schools had recently been increased and become more formalised. Individual governors would now take on a responsibility for certain subject areas.

Cllr. Blackman confirmed that copies of all available minutes of the Community Centre Management Committee that she could access had now been submitted to the Clerk.

Cllr. Davies reported on behalf of the Nelson Development Trust. They had now received keys to the property and registered the lease with the Land Registry. Members of the Trust met with the architect to inspect the building internally and externally. Cllr. Gray reported that further consultation regarding the development of the project would be carried out. She confirmed that minutes of the Trust's formal committee meetings would be forwarded to the Community Council for information.

Cllr. Davies reported on the most recent meeting of the CCBC Standards Committee.

Cllr. Jones and Cllr. Davies reported on a recent meeting of the CCBC JLC.

1767. Questions/Comments from members of the public present:

No members of the public were present.

Meeting Closed at 8.30 pm

Min/Mar/2015