

County Borough of Caerphilly

Nelson Community Council

**MINUTES OF THE MEETING OF THE COMMUNITY COUNCIL**

**HELD ON WEDNESDAY 11<sup>th</sup> DECEMBER 2013 at 7.00pm**

Present: Cllr. P Baldwin (Chairman)

Cllr. G Davies

Cllr. A Gray

Cllr. K Jones

Cllr. L Lewis MBE

Cllr. G Mahoney

Cllr. S Morgan

Mr A. Hoskins (Clerk)

In attendance: Member of the public

Apologies for absence: Cllr. A Blackman and Cllr. B Miles

Declarations of Interest:

Cllr. Baldwin declared a personal interest in matters relating to the Nelson Development Trust and to the Nelson Community Centre Management Committee.

Cllr. Davies declared a personal interest in matters relating to the Nelson Development Trust, Nelson Village Partnership and CCBC Standards Committee.

Cllr. Gray declared a personal interest in matters relating to the Nelson Development Trust.

Cllr. Jones declared a personal interest in matters relating to the Nelson Development Trust.

Cllr. Morgan declared a personal interest in matters relating to the Nelson Village Partnership and the Friends of Wern Park.

Apologies for Absence:

The Clerk reported that Cllr. Blackman had tendered her apologies with no reason given. Cllr. Miles had tendered her apologies as she was attending a show in Cardiff which was pre-booked.

**1591 Report from the Police representative:**

The Clerk had received no apologies or monthly report. He had written to the Chief Inspector with a copy to the Police and Crime Commissioner for Gwent and was awaiting a response.

**1592. Minutes:**

- Minutes of the Ordinary Meeting held on 14<sup>th</sup> November 2013 were Received and Approved
- Minutes of a Grant Aid Meeting held on 3<sup>rd</sup> December 2013 were Received and Approved
- Minutes of an Activities Sub-Committee Meeting held on 3<sup>rd</sup> December 2013 were Received and Adopted

**1593. Matters arising from the Minutes:**

1581: It was noted that the choir singing at the Phoenix Singers concert at Abercynon was the Abertillery Orpheus Choir and not the Abercynon MV Choir.

1582: Cllr. Mahoney had produced a short article on the proposed Nant Llesg development for the Christmas Newsletter. He recommended that all residents should apprise themselves of the potential impacts of the proposed development.

1582/c/24: Reminder that the Police and Crime Commissioner for Gwent was addressing members at Penallta House on 17<sup>th</sup> December.

1584: The Clerk reported that he had not heard anything further on a request by the local URDD fundraising committee on whether they intended to have a stall at the Christmas Market. It was noted that the Chairman of the committee had recently been in hospital.

**1594. Report from the Chairman:**

The Chairman had attended a charity concert given by the Phoenix Singers and Llancaeath Junior School Choir at Salem Church which was excellent.

The Chairman also confirmed that she would be contacting Lewis School to find out whether a member of the school orchestra would play the cornet at next year's Remembrance Day service.

**1595. Report from the Clerk:**

**a. PLANNING:**

**The following planning applications relating to the Nelson area were received:**

1. 13/0804/FULL      Mr L Manlati      Convert garage to extra living space to include lounge, shower room, toilet and modify the utility room at 16 Heol Tasker.

*It was Resolved that no objection or comment be made regarding the above application.*

**For information: the following applications were approved by the County Borough Council:**

1. 13/0692/ADV      Nelson CC      Erect sign at The Institute, 39 Commercial Street.

2. 13/0742/FULL      Mr G Richards      Erect two storey rear extension at 1 Tynewydd Cottages, Craig-Evan-Leyshon, Common Road.

**For information: the following applications were refused by the County Borough Council:**

None received

**b.      ACCOUNTS:**

**The following payments were approved:**

1.	D Gray	Cleaner Salary (November)	£64.67
2.	British Telecom	Telephone charges (Chamber)	£76.94 DD
3.	Masterfoil Limited	Printing of A5 Christmas Market leaflets	£95.00

4.	A.M. Embroidery Limited	Christmas Market banners (3)	£150.00
5.	One Voice Wales	Fee for training course (Cllr. Jones)	£30.00
6.	Pro-Copy Limited	Photocopier charges (quarter)	£95.22
7.	Cllr. A Gray	Reimbursement for cleaning materials (Institute)	£45.42
8.	CCBC	Annual Election Costs recharge	£674.66
9.	P Evans	Payment for delivery of Newsletters	£105.00
10.	K Jennick	Repairs to heating system and urinals (Institute)	£330.00
11.	Cooperative Store Nelson	Drinks, etc. for Christmas Social event	£11.83 DC
12.	Clerk	Net Salary (3 <sup>rd</sup> quarter)	£1,164.00
13.	HMR&C	Income Tax (Clerk)	£291.00

**c. CORRESPONDENCE:**

**The following correspondence was received:**

1. CCBC

Notice of meeting of JLC on 20<sup>th</sup> November 2013 with minutes and agenda

*Noted*

2. Cllr. Morgan

List of Nelson businesses and telephone numbers

*Noted*

*The list is available to members*

3. CCBC

South Wales Regional Aggregate Working Party –

Regional Technical Statement first review (consultation)

*Noted*

4. Côr Rhosyn Ladies Choir

Acknowledgement and thanks for 'Save the Children' donation

*Noted*

5. Nelson Chess Club

Booking arrangements for Community Room

*The Clerk had responded.*

*Provided sufficient notice of alternative uses was received,*

*3 week's notice would be given to the Chess Club as requested.*

6. Llamau

Request for financial assistance

*The Clerk had sent a Grant Aid form*

7. CCBC Mayor

Christmas card

8. CCBC

Flyers – 'Caerphilly County Borough Delivers'

*Noted*

9. Anouska Beaumont

Response to Community Council's response to maladministration complaint

*It was Noted that the complainant was taking no further action.*

*Cllr. Lewis had been informed that the Ombudsman had found*

*no case to answer and was taking no further action.*

*A copy of the Ombudsman's letter would be circulated to members.*

*Members felt that the complaint against its members needed further consideration  
by council as to whether a response to the complainant was required.*

*Agenda for January meeting.*

10. Merthyr Express

Request for comment on Snooker Hall following a letter from a resident

*The Clerk had provided the information requested*

11. One Voice Wales

Notification of update to Model Standing Orders

*Noted*

*The Clerk to consider whether NCC Standing*

*Orders need to be reviewed in light of the changes*

12. CCBC (Helen Morgan)

Consultation on CCBC Budget Cuts

*Noted*



13. One Voice Wales

Memorandum of Understanding between OVW and WLGA

*Noted*

14. CCBC (John Forrester)

Acknowledgement of objection to Nant Llesg Development

*Noted*

15. CCBC (Gail Williams)

Draft 'Legislative Reform (Payments by Parish Councils,  
Community Councils and Charter Trustees) Order 2013

*Noted*

16. URDD Nelson Appeal Committee

Request for financial assistance

*The Clerk had sent a Grant Aid form*

17. Merthyr Express Newspaper

Article on complaint re: Snooker Hall/ Tables

*Noted*

18. CCBC (Helen Morgan)

Information on 'go2mytown' project

*Agenda item*

19. Nelson Village Partnership

Notification and Agenda for Special Meeting on 9<sup>th</sup> December 2013

*Agenda item*

20. T&CC JLC

Minutes of meeting held on 23<sup>rd</sup> October 2013

21. Play Wales

Play for Wales Newsletter – winter 2013

*Noted*

22. VisionICT

Information on Website development

*Agenda item*

23. The tenant of 35 Commercial Street

The Clerk reported that he had received an oral communication from the tenant of 35 Commercial Street shop premises asking whether the Community Council wished the roller shutters to remain following their vacation on the premises at a cost of £400.

*It was agreed that the council did not require the roller shutters to remain.*

*The Clerk would inform the tenant of the council's decision.*

*Cllr. Morgan reminded the Clerk that he had requested an Agenda item for consideration of the handling of questions/comments from the public who were present.*

*Agenda for January meeting.*

**1596. CCBC Local Development Plan:**

Cllr. Morgan suggested that there were two areas of land within Nelson that needed to be designated as land for leisure purposes. These were the area of land around the former Boys and Girls Club (including the existing building) and an area of land on the Maes Mabon Estate.

He also suggested that land needed to be identified for possible use as a Park and Ride facility should a passenger railway service be reinstated through Nelson. This could be an area of land at the lower end of Shingrig Road (on the border with Trelewis) or possibly the former Webb's site near the village centre.

Some members also felt that the designation of land at Ty Du also needed to be reviewed.

Cllr. Morgan agreed to pass a copy of the draft LDP to members for their consideration before the next meeting. Agenda item for January meeting.

**1597. go2mytown Website:**

It was reported that this had been an agenda item at the recent CCBC JLC meeting. It had been agreed at that meeting that a representative would attend a future meeting of the Community Council.

It was noted that seven towns in the Caerphilly area were involved in the scheme.

Agenda item for January meeting.

**1598. Community Council Website:**

The Clerk outlined the options for developing the Community Council's website.

It was Resolved to use the One Voice Wales approved contractor to develop the site on behalf of the Community Council. The Clerk would contact the company to confirm details.

Cllr. Davies reported (from the recent JLC) that seventeen local councils had chosen to use the CCBC option and fourteen would be using the second option for the development of their sites.

**1599. Basic Maintenance Equipment for Institute:**

The Clerk reported that some maintenance equipment and tools were needed at the Institute so that minor works could be undertaken as necessary. The equipment would include a step ladder and a basic tool set. He estimated the cost to be around £150 in total.

It was Resolved that the Clerk be authorised to purchase the required equipment.

It was noted that there were items remaining in the Community Room belonging to the former Nelson Village Partnership which needed to be removed. The Clerk would contact the former Secretary of the NVP to arrange for their removal and for the return of the NVP issued key to the Institute.

It was also noted that there were surplus items in the small downstairs storeroom to be disposed of.

**1600. Christmas Market:**

Leaflets had been distributed to households by members and three banners had been purchased.

The Clerk was obtaining mobile telephone numbers from members and stallholders.

The Clerk reported that a portable power supply for the choir's accompanist might be available as would a portable PA unit for making announcements.

The Clerk had produced and printed carol sheets for use at the event.

**1601. Nelson Boys and Girls Club progress:**

Cllr. Gray reported that the Business Plan had been handed to Cllr. Hardacre and Mr Colin Jones and a response would be expected in the New Year.

A copy of the plan would be provided – in confidence – to council members for their information.

**1602. Reports from Nominated Members of External Organisations:**

Cllr. Davies reported on a meeting of the CCBC Standards Committee.

It was noted that the Nelson Village Partnership had been dissolved. A Public Meeting would be held in February 2014 to set up a new Tenant/Resident Association.

**1603 Questions/Comments from members of the public present:**

There were no questions or comments from the member of the public who was present.

*Meeting Closed at 8.50 pm*

Min/Dec/13